

# Your mobility has officially started!

Be sure:

- to have registered on the platform SOL. It is your personal online page for information on your courses and to book exams and see marks.
- to have activated your Unifi email account.

The next steps:

## 1. HOW TO FIND YOUR COURSE SCHEDULE (See the video tutorial)

Kairos is the platform for schedules and classrooms.

<https://kairos.unifi.it/agendaweb/index.php?view=easycourse&lang=it>

In order to find the right class schedule on kairos, follow these instructions:

- search by course
- type the name of your chosen course
- vedi dettagli/view details

The screenshot illustrates the process of finding a course schedule on the Kairos platform. It shows three search options: 'Ricerca l'orario delle lezioni per corso di studio', 'Ricerca l'orario delle lezioni per docente', and 'Ricerca l'orario delle lezioni per insegnamento'. The 'Ricerca l'orario delle lezioni per insegnamento' option is highlighted with a red circle and a blue arrow pointing to the search results page.

The search results page shows a list of courses. The course 'ANTROPOLOGIA CULTURALE (Lezione)' by ROSSI EMANUELA is highlighted with a red circle. A blue arrow points to the 'Vedi dettagli' link for this course.

The detailed view of the course shows the following information:

Nome insegnamento	ANTROPOLOGIA CULTURALE
Docente	ROSSI EMANUELA
Data e Ora	Wednesday 24 February 2021 09:00 - 11:00

## Event details

Course name: LETTERATURA ITALIANA MODERNA E CONTEMPORANEA (Cognomi A-L)  
Lesson topic: LETTERATURA ITALIANA MODERNA E CONTEMPORANEA (Cognomi A-L)

Professors: TURI NICOLA  
LO MONACO GIOVANNA

Date: Monday 19 February 2024  
09:00 - 12:00

Classroom: **Nome aula:** SALA B  
**Capacità:** 260  
**Sede:** CINEMA PRINCIPE [Viale Giacomo Matteotti]

Academic trail: SCIENZE UMANISTICHE PER LA COMUNICAZIONE [B195] Laurea - 1 - GENERICO

On Kairos the course code (for example, B006799) unfortunately, is not specified.

Therefore, when you choose a course, for example Letteratura italiana moderna e contemporanea,

check [here](#) how many courses with the same name are offered.

There are different programs and different teachers, therefore different codes.

To be sure that you have found the right class schedule, compare the details on Kairos with your chosen course [here](#):

# B006799 - LETTERATURA ITALIANA MODERNA E CONTEMPORANEA

## Anno Accademico 2023-24

Coorte 2023 - Laurea Triennale (DM 270/04) in SCIENZE UMANISTICHE PER LA COMUNICAZIONE

Anno di corso	Primo Anno - Secondo Semestre
Dipartimento di Afferenza	Lettere e Filosofia
Tipo insegnamento	Attività formativa monodisciplinare
Settore Scientifico disciplinare	L-FIL-LET/11 - LETTERATURA ITALIANA CONTEMPORANEA
Crediti Formativi	12
Ore Didattica	72
Periodo didattico	19/02/2024 ⇒ 08/06/2024
Frequenza Obbligatoria	No
Tipo Valutazione	Voto Finale
Contenuto del corso	mostra
Programma del corso	mostra
Docenza	<ul style="list-style-type: none"><li>■ Cognomi A-L <u>LO MONACO GIOVANNA</u></li><li>■ Cognomi A-L <u>TURI NICOLA</u></li><li>■ Cognomi M-Z <u>SACCHETTINI RODOLFO</u></li></ul>

### If you are still unsure:

THE BEST WAY IS TO GO TO THE FIRST CLASS AND ASK THE PROFESSOR by showing your Learning Agreement (LA) and checking with them if the course code in your LA is the same as their class code.

IF you have chosen Workshops of Education or a Language Course

Please note:

- Workshops of EDUCATION: Erasmus students cannot participate in laboratories of Education since they belong to a restricted access program and there are no vacancies available in the labs.
- Language Courses often are full-year courses but Erasmus students can attend one semester only (if their mobility is half-yearly).

In these cases: Get in touch with the teacher AT THE BEGINNING OF THE SEMESTER

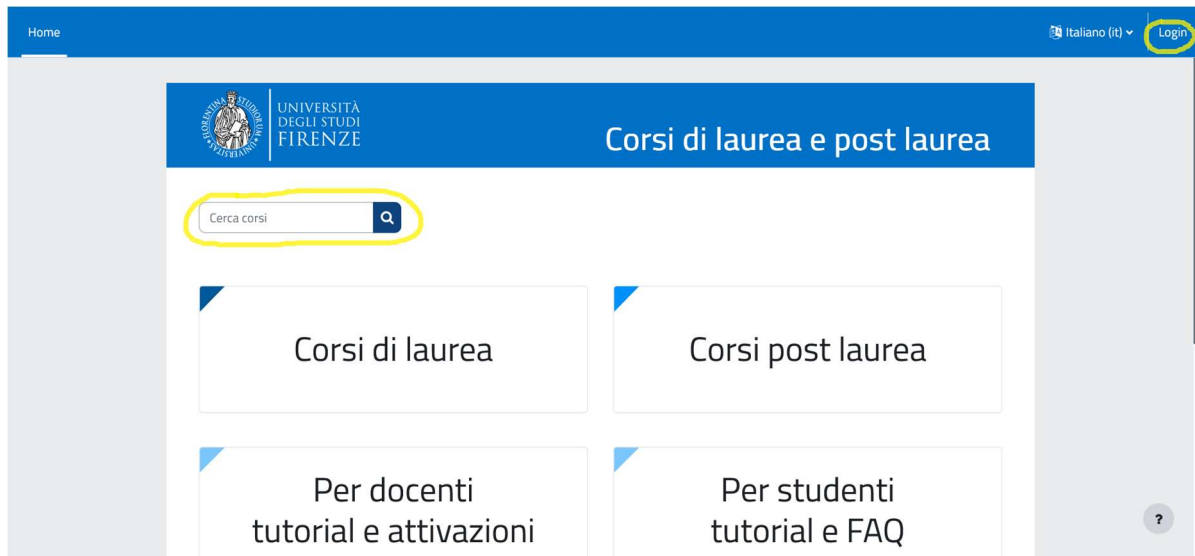
to agree on extra academic material (instead of the workshops) or examination modes (reduction of CFU/program for Languages).

## 2) MOODLE – online university platform

Moodle is an online platform where the professors share material from their classes, assign tasks and give information to students regarding their exams.

It is therefore necessary that you also enroll in your courses on your teachers' pages Moodle:

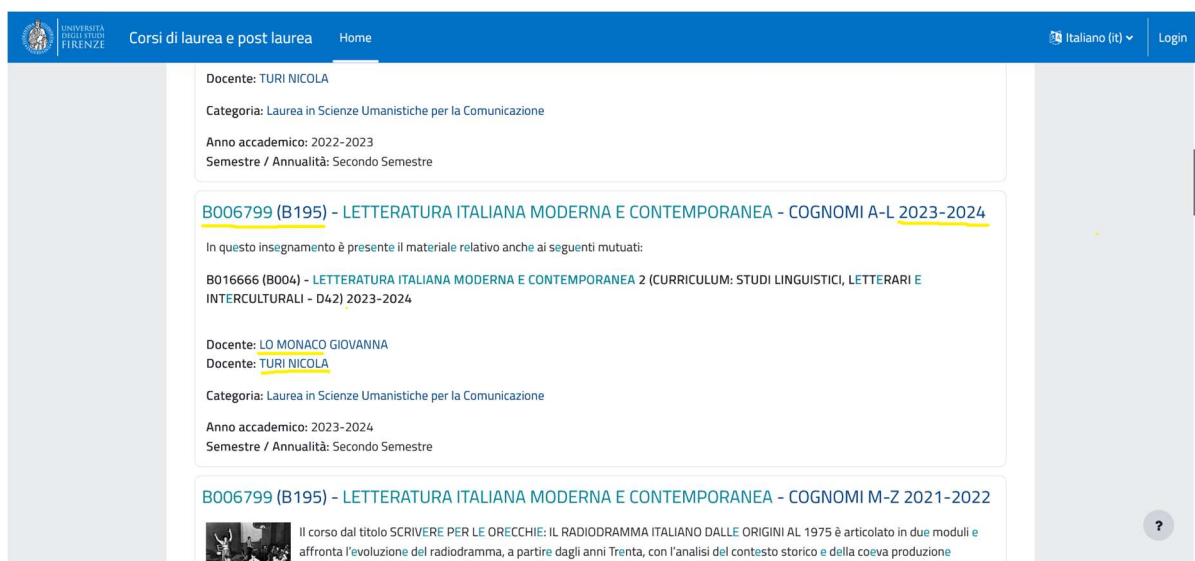
<https://e-l.unifi.it/>



Register and login (on the top right side) with your student number and password.

Search for your course in CERCA CORSI.

Choose the academic year, professor and course code.



Click on the the course title and enroll in it: some courses may require a keyword for enrolment.

The teacher usually gives students the key to enroll in their Moodle Page at the beginning of the course. Therefore, ask the professor for the keyword needed to enroll in their course page on Moodle.

N.B: If you have not received your student number yet, and therefore are unable to enroll in courses on Moodle, the professor can **admit you as a guest** to their Moodle course page when requested.

3) CHANGES to your OLA

After starting classes, you may change the courses that do not suit you, but remember that you are allowed to make *changes* to the original study plan **just one time per semester**. Therefore, we advise you to make changes after the beginning of classes.

Check the periods in which you can submit a request to change your OLA at the following link:  
<https://www.st-umaform.unifi.it/p361.html>

**YOU MUST SUBMIT YOUR REQUEST FOR CHANGES BEFORE THE DEADLINE.** Late requests cannot be accepted.

The *changes* must be submitted through EWP, by modifying the original OLA. They need to be signed and approved by both parties (your home university and the University of Florence).

#### 4) EXTENSION of your period of mobility

You can ask for an extension of your study period if you need more time to retake exams or you want to stay one more semester. Please note that you must do that within one month of the end of your initial departure date. The extension can be up to a period of 12 months but be reminded that you have to finish your Erasmus mobility **by the end of July**.

Here is the procedure for extending your mobility:

1. Download the form from our page [Modulistica](#) in Erasmus Exchange students section (Incoming)
2. Fill in the form and send it to your University's Erasmus coordinator, asking them to sign and stamp it
3. Send us back the form signed and stamped by your Home Institution by email for our approval
4. Please note that forms without the Institution's stamp cannot be processed.

**Useful Links:**

<https://kairos.unifi.it/agendaweb/> :orari lezioni/class schedules

<https://www.unifi.it/index.php?module=ofform2&mode=1&cmd=90> : ricerca insegnamenti/search courses

<https://sol-portal.unifi.it/ls-3-studenti.html> : pagina personale, iscrizione esami, accettazione voti /personal page, sign in for exams, accept grades

<https://e-l.unifi.it/> : info lezioni, materiali d'esame, prove intermedie /courses material, all information for the exam

<https://www.unifi.it/p11249.html> : check-in and check-out procedures

<https://www.st-umaform.unifi.it/vp-329-incoming-students.html> : information for incoming students, changes to the LA, extensions <https://www.st-umaform.unifi.it/vp-308-modulistica.html> : modulistica/forms